



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



June 26, 2020

GOM 2020-19

TO: High School Counselors
Financial Aid Administrators

FROM: Steve Caldwell 
Interim Deputy Director, Program Administration & Services Division

SUBJECT: **Cal Grant – Amended Late GPA Appeal Process**

This Grant Operations Memo from the California Student Aid Commission (Commission) provides an update to [GOM 2020-08](#), regarding the Late Cal Grant Grade Point Average (GPA) Appeal process.

Amended Late GPA Appeal Process

The [Executive Order](#) extended the late Cal Grant Entitlement GPA submission deadline to **September 2, 2020**. This allows schools to submit those GPAs to process applicants if a financial aid application was submitted by the March 2, 2020 deadline. There is no need for schools to submit an appeal letter for each of their students. As a reminder, Foster Youth students under the age of 26 who submit a financial aid application by September 2, will still be considered for the Cal Grant High School Entitlement award.

- Schools can identify students whose FAFSA/CADAA has yet not been matched to a GPA by using the 'Financial Application (No GPA) Report' and cross-referencing with their student enrollment. This report shows students who have submitted a financial aid application but are missing a GPA. Students who have not submitted a 2020-21 FAFSA or CADAA will not appear on this report.
- Schools can add students individually through the 'Add Non-SSN GPA' screen in WebGrants.
- Schools are encouraged to manually match their GPAs upon adding the GPA. They can use the [GPA Matching and Editing Reference Guide](#) for step-by-step instructions.
- For schools who have **more than 50 GPAs** to add, please upload the NON-SSN GPA .txt file or Excel template in WebGrants through *Secure File Transfer*.
 - If you do not have access to upload via *Secure File Transfer*, please submit the information securely via e-mail to schoolsupport@csac.ca.gov.
- Once matched, these students will be reprocessed weekly by Commission staff.
- Subscribe to our [List-Serv](#) to receive Commission communications.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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